

**Minutes of the meeting of the Governing Body of  
Stormont House School held at 4pm on Monday 8 November 2021 by  
videoconference**

**Membership:**

<b>Name</b>	<b>Role</b>	<b>Term of Office</b>
Mr Bernard Hawes	Co-opted Governor – Chair	25/11/2019-24/11/2023
Ms Beatrice Andrews	LA Governor – Vice Chair	25/03/2019-24/03/2023
Mr Kevin McDonnell	Head Teacher	Ongoing
Ms Lynn Dalton	Co-opted Governor	25/11/2019-24/11/2023
Ms Rhiannon Eglin	Co-opted Governor	05/10/2020-04/10/2024
Ms Judith Enenmoh	Co-opted Governor	21/06/2021-20/06/2025
Ms Dot Hodgson	Co-opted Governor	20/03/2018-31/07/2022
Ms Claire Napier	Staff Governor	01/09/2019-31/08/2023
Mr Dayo Okewale	Co-opted Governor	23/11/2020-22/11/2024
Mr Nicola Pizzolato	Co-opted Governor	21/06/2021-20/06/2025
Ms Gillian Wickham	Parent Governor	(tba)

**Present:**

Mr Bernard Hawes	Co-opted Governor – Chair
Mr Kevin McDonnell	Head Teacher
Ms Rhiannon Eglin	Co-opted Governor
Ms Judith Enenmoh	Co-opted Governor
Ms Dot Hodgson	Co-opted Governor
Mr Dayo Okewale	Co-opted Governor
Mr Nicola Pizzolato	Co-opted Governor
Ms Gillian Wickham	Parent Governor (part of meeting)
Ms Claire Napier	Staff Governor

**In attendance:**

Ms Sandra Collier	Deputy Head Teacher
Ms Fiona Crossland	Deputy Head Teacher
Ms Grainne Carpenter	School Business Manager

**Clerk:**

Ms Nyree Hughes	Hackney Education Governor Services
-----------------	-------------------------------------

**SUMMARY OF OUTSTANDING ACTIONS**

<b>Date</b>	<b>Details</b>
15.03.21	Mr Okewale to meet with Chair and Vice-Chair. <b>Update:</b> Vice-Chair to arrange. <b>Completed</b>
15.03.21	Ms Andrews to link up with Ms Napier and Ms Hylton to work on Parent Governor recruitment. <b>Completed</b>

15.03.21	Ms Eglin and Ms Jessie to discuss potential measures around system crashing (My Concern). <b>Update:</b> To be completed summer term. <b>Completed</b>
15.03.21	Head Teacher to share video around Taxonomy. <b>Ongoing</b>
21.06.21 and 08.11.21	Governors interested in discussing the Chair role to contact Chair. <b>Ongoing</b>
08.11.21	Ms Hodgson, Ms Wickham and Ms Eglin to contact Ms Collier to talk more about the Link Governor role liaising with the Student Council.
08.11.21	Ms Eglin to circulate details of the Hackney Education pupil forum.
08.11.21	Clerk to send model GB Terms of Reference to Chair. <b>Completed</b>
08.11.21	Mr Okewale to contact Ms Napier re 6 <sup>th</sup> Form provision.
08.11.21	Ms Carpenter to identify a suitable procurement course for Governors.
08.11.21	Chair and Head Teacher to arrange a Board meeting in February regarding the increase in SEND places.
08.11.21	School Business Manager to investigate the blended meeting approach.

## 1 Attendance

### 1.1 Welcome and Apologies for Absence

The Chair welcomed all to the meeting including the new Deputy Head for Safeguarding and Inclusion, Sandra Collier.

Apologies for absence were received from Ms Dalton.

## 2 Governing Body Organisation

### 2.1 Declarations of Interest

There were no declarations of interest regarding items on the agenda.

### 2.2 Register of Pecuniary Interest

There were no new declarations of pecuniary interest made. Ms Altinok was in the process of compiling the new pecuniary interest register.

### 2.3 Governing Body Membership and Recruitment

Ms Dalton would continue as a Governor until the end of the current academic year. Ms Andrews had taken over as Vice-Chair from the start of the term.

There was currently one Parent Governor vacancy, with five interested parties. One new Parent Governor, Ms Wickham, had recently been elected.

The Head Teacher explained that although there would now be a ballot to fill the remaining Parent Governor role, it was hoped that they could all be involved with the school in some way. The Chair added that the remaining interested parents could possibly provide a link to parents to provide more feedback.

The Head Teacher explained that there was currently no Governor to liaise with the Student Council. The link role would involve attending one or two school council meetings per year and also being in the loop on the council process.

Ms Hodgson, Ms Wickham and Ms Eglin were all interested in the role. Ms Hodgson suggested that Student Council members could potentially meet some young advisors to the mayor. Ms Eglin advised that a pupil forum was being set up at Hackney Education.

**Action:** Ms Hodgson, Ms Wickham and Ms Eglin to contact Ms Collier to talk more about the Link Governor role liaising with the Student Council.

**Action:** Ms Eglin to circulate details of the Hackney Education pupil forum.

#### **2.4 To agree the Terms of Reference for the Governing Body**

Governors reviewed the previously circulated Terms of Reference for the Governing Body.

Governors **agreed** Terms of Reference with no changes.

**Action:** Clerk to provide model Terms of Reference to Chair for comparison.

#### **2.5 To appoint a Chair for the year 2021/22**

No advance nominations for Chair had been received.

Mr Hawes was happy to continue as Chair for the next 12 months, and this was **agreed** by Governors. A successor would need to be found for election as Chair in autumn 2022.

**Action:** Any Governor interested in knowing more about the Chair role to email the current Chair to set up an informal discussion.

### **3 Minutes of the Last Meeting and Action Taken**

#### **3.1 To agree the minutes of the meeting held on 21<sup>st</sup> June 2021**

The minutes of the meeting held on 21<sup>st</sup> June 2021 were **agreed** by the Board as a true record with no amendments.

#### **3.2 To agree the minutes of the meeting held on 13<sup>th</sup> September 2021**

The minutes of the meeting held on 13<sup>th</sup> September 2021 were **agreed** by the Board as a true record with no amendments.

#### **3.3 To note outstanding matters arising and agree carry forward items**

The Chair and Vice-Chair had spoken with Mr Okewale regarding Governor opportunities in July. Mr Okewale would take on the role of Link Governor for

the 6<sup>th</sup> Form and would contact Ms Napier to arrange to look at how it works including structure, strategy and the school's link to external providers.

**Action:** Mr Okewale to contact Ms Napier regarding a meeting on 6<sup>th</sup> Form provision.

The Head Teacher would circulate the link to the video around taxonomy once a glitch in the sound was resolved.

The Chair reported that the Health & Safety Policy would be reviewed at the next Resources Committee.

See also action log above.

### **3.4 Any urgent action taken since the last meeting**

No urgent action had been taken.

## **4 Main Business**

### **4.1 Governors' Skills Audit**

Governors reviewed the previously circulated Skills Audit for the Governing Body.

The Chair observed that many areas had been assessed as 4 or 5 out of a top score of 5, and as such were strong. Procurement was the weakest skill area of those audited.

The Board **agreed** that procurement training for all Governors would be useful and identified some possible sources of training as:

- School Business Managers' Forum
- Kaya (<https://kayaconnect.org/course/info.php?id=3057>)
- Hackney Education.

**Action:** Ms Carpenter to identify a suitable procurement course for Governors.

### **4.2 Safeguarding and Inclusion**

Ms Wickham joined the meeting at this point.

Ms Collier reported that the Safeguarding Policy had been reviewed and all staff were familiar with the requirements.

The safeguarding notice board had been updated to ensure students and staff knew how to access support. Ms Collier was also working with the Safeguarding and SEND officers including meeting every week and tracking and monitoring new and ongoing concerns.

Communications around concerns had been improved, including giving feedback on what had happened regarding concerns that had previously been raised. This feedback was given to staff confidentially through MyConcern. A task was sometimes assigned alongside this feedback. Staff felt their reporting of concerns was viewed more positively and the use of the system had increased as a result.

There was now a named person at all external agencies linked with the school. Paper copies of CP Plans and CIN Plans were now kept in the safeguarding folder in case there were any problems accessing electronic copies of those high level protection plans.

Staff were trying to make play as positive as possible. Activities had been expanded to after school. Staff had also been assigned zoned duties indoors and out. Facilities now included table tennis, football, basketball, a quiet room and lounge area, with staff actively interacting in all those areas. This had partly been a response to the Student Council requesting more activities.

**Question:** What are the after school clubs?

**Answer:** Football, cricket and computing club. We are also looking at a cooking one too.

**Question:** Are there any externals coming in to talk about things like knife crime and county lines?

**Answer:** There is a dedicated worker from Young Hackney coming in once per week to work with students we are concerned about. We can access other agencies as well.

#### **4.3 Assessment and Achievement**

Governors reviewed the previously circulated anonymised Student Level Outcome Summaries for KS4 and KS5.

Ms Crossland reported that KS4 grades had been teacher assessed. BTecs were assessed as they were before the pandemic. Some outcomes had been lower due to lockdown. The school had withdrawn from Level 2 Art, but when it was announced that the school could assess, the pupils were entered for the Level 2 Drawing short course.

There were not many English and Maths functional skills completions in Year 12; only two pupils were able to achieve Maths Level 3.

The School had moved DT to unit awards as this could be done at entry level or Level 1. Previous DT qualifications had been less suitable as they required a lot of guided learning hours.

**Question:** Do the pupils do Duke of Edinburgh Awards?

**Answer:** Year 12 did this last year and 18 out of 20 achieved bronze. Some pupils couldn't do the final expedition but got awards in other areas.

**Question:** Is functional skills different at KS4 and KS5?

**Answer:** It's the same, but pupils go up a level each year wherever they are. It is more difficult to pass since the courses were reformed last year. Level one is a little harder and Levels 2 and 3 much harder. So there are less students passing entry level 3 at Year 11 and 12.

**Question:** For KS5 college courses, are the results gathered and is the school happy with them?

**Answer:** These are on a different document. On the whole pupils are achieving what they should be. We can keep an eye on how it's going. Sometimes they are not ready for a big environment or need extra support, for example speech and language, or they need to change subject.

#### **4.4 Planned increase in SEND places**

The Head Teacher reported that there had not been much change since the September meeting.

The LA's idea was to fund satellite SEND provision to mainstream schools and increase provision in specialist schools.

There was a rise in the number of orthodox Jewish pupils and a meeting had taken place with the LA to discuss differences and any gaps in provision.

There may be a need for extra Board meetings in the spring and summer term to address decisions to be taken. The school could potentially expand onto the bowling green, which was likely to be the option occurring to the council.

**Question:** What is the current roll number?

**Answer:** 137. This is slightly lower than we thought as two pupils that were expected to join Year 7 didn't. One moved abroad and one parent didn't want their child to go to the same school as another. The roll will probably rise to 140 by next term.

#### **4.5 SEND Funding**

The School Business Manager reported that there had been a blip in funding and the school was owed nearly £600k. A £200k loan was given from the treasury account and the SEN funding had now been received.

#### **4.6 School Self-evaluation and the Ofsted Framework**

The Head Teacher explained that Quality of Education was Ofsted's biggest area of judgement under the new Education Inspection Framework. This revolved around how well the curriculum has been designed to meet the needs and

aspirations of the school and pupils in terms of intent, implementation and impact.

The Quality of Education judgement criteria would be looked at in detail by the Teaching and Learning Committee. Evidence would be shared regarding what the school was setting out to achieve, how this was implemented and the outcomes.

The Committees would also be looking at wellbeing and curriculum together, not just one or the other. The wider curriculum would be more beneficial by not limiting the students' options too early.

Supporting parents to support their children's learning was also featured in the SDP.

## **5 Head Teacher's Report**

Governors noted the previously circulated Head Teacher's report, which was taken as read. The Head Teacher explained that the reports acted as a documentary record of key issues from the previous term.

The Head Teacher reported that the middle leader programme had been a success. There had originally been two staff on the programme. The programme had been temporarily postponed, however subsequently another four staff joined. There were two teachers on the programme and four support staff. All participants had been put in charge of a change project and were happy to use the skills gained to help the school in other ways.

## **6 Reports from Committees and Working Parties**

### **6.1 Resources**

The Resources Committee had not met since the last Board meeting.

**Question:** Are the students given meat and vegetarian lunch options every day?

**Answer:** Some days they are served vegetarian only in order to use the budget to purchase good quality meat and fish on other days. This also helps with a sustainable and healthy menu.

### **6.2 Teaching and Learning**

Governors noted the previously circulated minutes of the Teaching and Learning Committee held on 14<sup>th</sup> June. There were no questions.

### **6.3 Strategic Leadership Group**

The Strategic Leadership Group had not met since the last Board meeting, apart from to discuss SEND places.

**6.4 SIP Visit 3**

The Chair reported that the final SIP visit of the last academic year had been positive.

The Head Teacher reminded Governors that there was one SIP visit every term and that the following Monday was the first one of the current academic year. The report would be circulated when received.

**7 Policies for Review and Approval**

There were no policies for approval.

**8 Dates of Next Meetings**

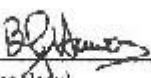
Governors noted the dates of the meetings for the spring and summer terms as Monday 14<sup>th</sup> March, Monday 23<sup>rd</sup> May (for approval of the budget) and Monday 27<sup>th</sup> June.

Governors agreed to aim to meet in person for the March meeting. It was also suggested that the nature of the meeting might decide whether a face to face meeting was needed for future Boards. Blended meetings were also a potential option.

**Action:** Chair and Head Teacher to arrange a Board meeting in February regarding the increase in SEND places.

**Action:** School Business Manager to investigate the blended meeting approach.

The meeting closed at 5.36pm

(Signed)   
(Chair of Governing Body)

14/03/2022

.....  
**Signed: Chair of Governors**

.....  
**Date**